



AGENDA OF BOARD OF GOVERNOR'S MEETING

Agenda items for the Board of Governors meeting to be held on 22nd October 2013 at 11.00 am in the Committee Room.

Agenda Items:




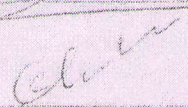
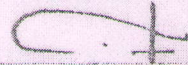
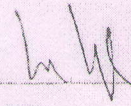
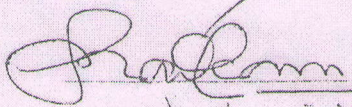
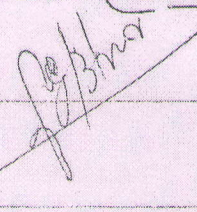

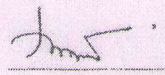
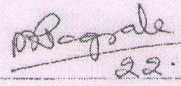
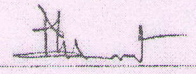
1. Introduction of New members.
2. To confirm the minutes of meeting held on May 2013.
3. Progress of various activities under TEQIP.
 - FMR and details of income and expenditure
 - Financial Audit.
 - Performance Audit and Data Audit.
 - Status of Seed money.
 - Appointment of Sr. Research Advisor.
 - Status of Faculty Development Program.
 - Procurement plan for purchase of equipment & current status of procurement.
 - Industry - Institute Interaction and MOU with various organizations.
 - Status of MIS.
 - TNA activities.
4. To appraise about autonomous status.
5. Status of Examination Results.
6. Details of Placement.
7. Status of Academic book for year 2012 - 2013.
8. Budget and financial status of the institute.
9. Status of Accreditation.
10. Any other matter with permission of chair.

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PRINCIPAL
Sardar Patel College of Engineering

ATTENDANCE SHEET

Board of Governors meeting of Sardar Patel College of Engineering held on Tuesday the 22nd October, 2013, at 11.00 a.m. in the committee room of the college.

1.	DR. M. L. SHRIKANT	CHAIRMAN	
2.	DR. SESA IYER	MEMBER	
3.	DR. S. KRISHNAMOORTHY	MEMBER	
4.	PRIN. S. G. CHITALE	MEMBER	
5.	SHRI ASIF MULLA	MEMBER	
6.	DR. M. C. DEO	MEMBER	
7.	SHRI SANJEEV C. NADKARNI	MEMBER	
8.	PROF. M. G. KRISHNAN	MEMBER	
9.	DR. ABHAY WAGH	MEMBER	
10.	DR. M. M. MURUDI	MEMBER	
11.	DR. P. P. NAGARALE	MEMBER	 22.10.2013
12.	DR. P. H. SAWANT	PRINCIPAL & MEMBER SECRETARY	

**Minutes Of Board Of Board Of Governors Meeting held On 22nd October 2013 at
11.00 a.m. in the Dean's Committee Room (DCR) of S.P. Jain Institute Of
Management & Research.**

The following members were present:

1. Dr. M. L. Shrikant
2. Dr. Sesa Iyer
3. Dr. S. Krishnamoorthy
4. Prin. S. G. Chitale
5. Shri Asif Mulla
6. Dr. M. C. Deo
7. Shri Sanjeev C. Nadkarni
8. Prof. M. G. Krishnan
9. Dr. M. M. Murudi
10. Dr. P. P. Nagarale
11. Dr. P. H. Sawant

Dr. Abhay Wagh was granted leave of absence.

Items :

1. Introduction of new members

The Member Secretary welcomed and introduced the three new members on the Board of Governors namely Shri Sanjeev C. Nadkarni, Dr. M. M. Murudi and Dr. P. P. Nagarale to the Board.

2. To confirm minutes of earlier BOG meeting held on 11th May, 2012.

Minutes of the Board of Governors meeting held on 11th May, 2012 were circulated and the minutes were confirmed.

3. Progress of TEQIP II Project

Member Secretary briefed the progress of TEQIP Activities to the BOG.

i. FMR, Income and Expenditure Statement

The Financial Monitoring Report (FMR) for the month of September 2013 was presented before the BOG. Also the income and expenditure report for April 2013 to September 2013 was presented. Member Secretary informed the BOG that the institute has received Rs.2.0 crores grant as

first instalment on 29th June 2012. Out of Rs. 2.0 crores Rs.1,68,45,948/- has been spent under nine different heads as present in FMR.

ii. Mentors Report

The Member Secretary informed the BOG that as per the TEQIP norms Prof. B. Bandyopadhyay from IIT-Bombay, mentor for our institute had visited SPCE on 16th October 2012. Further he appraised the Board during his visit meeting with Principal's Office, Faculty, Staff, Students and Management was held. The Mentors Report was also presented before the BOG.

iii. Statutory Audit Report

Statutory Audit was conducted by Auditors appointed by SPFU on 28th August 2013.

iv. Performance Audit Report

Member Secretary informed the BOG that as per the TEQIP norms, Performance Audit of the Institute for the year 2010-11 was carried out by Performance Auditor, Prof. P. D. Porey, Director, SVNIT, Surat from 21st to 23rd August 2013 and Performance Audit Report was presented before the BOG. The institute has scored 6.64 points out of 10 points. Further as recommended by Performance Auditor in his report there is a need of creation of Dean Positions. The BOG unanimously accepted the suggestion of creation of Dean Positions.

v. Data Audit Report

Member Secretary appraised the BOG that Data Audit as per the TEQIP norms was conducted by Prof. A. S. Marathe, from 21st to 23rd August 2013 and the Data Audit Report was presented before the BOG.

vi. Research fund (Seed Money)

The Member Secretary informed the BOG that as per the recommendation from SPFU Seed Money of Rs. 30.0 lakhs was allocated as Seed Money for Research Work. The Research Proposals from all the departments were invited and these proposals were evaluated by Prof. Tarun Kant from IIT-Bombay and Prof. P. D. Porey from SVNIT-Surat. Prof. Deo suggested that faculty should also apply for additional money for research work from different agencies like MHRD/AICTE/UGC/DST etc., so that with these additional grants the quality of research work can be enhanced.

vii. Senior Research Advisor

Member Secretary informed the Board that as per the directive of NPIU the institute needs to appoint Full Time Senior Research Advisor from retired professors from IITs and NIITs. Accordingly the institute has appointed Prof. Tarun Kant from IIT-Bombay as Senior Research Advisor for Civil & Structural Engineering Department on visiting basis. Similarly the Senior Research Advisor for Mechanical and Electrical Engineering Department will be appointed shortly. The present remuneration paid to SRA is Rs. 3000/- per visit. Dr. S. Krishnamoorthy suggested that the remuneration paid to the SRA is very small and it should be at least Rs. 10000/- per day. The BOG accepted his suggestion unanimously.

viii. Procurement Plan

The Member Secretary appraised the Board that the procurement plan was approved by Chairman, BOG initially. Later on the procurement plan was revised as per the requirements. The Member Secretary informed the Board that till date equipment of Rs. 93, 91,831/- has been procured and the revised procurement plan was presented before the BOG.

ix. TNA Report

The Member Secretary appraised the BOG that the institute has carried out TNA for preparation of institute faculty development plan for the year 2013-14. Prof. S. N. Kore, WCE, Sangli and Mrs. Smita Awalgaoonkar have carried out the TNA from 14th August 2013 to 16th August 2013. During their visit the experts have collected data from all stake holders in the form of feedback and discussion. Based on these they have prepared TNA. The TNA Report was presented before the BOG.

x. Industry Institute Interaction

The Member Secretary informed the BOG that Industry Institute Interaction Cell has been constituted as per the TEQIP norms. Under this activity number of MOUs has been signed with different institutions/industry and it is proposed to have more MOUs with other institutions/industry. Several activities were held under III cell and the detail report was presented before the BOG.

xi. Training programmes for Student

The Member Secretary informed the BOG that several training programmes for the students like soft skill training, hands on training, pre

placement training and workshops were organized for the students. The total expenditure incurred under these activities is Rs. 13.83 lakhs. The details of the training programmes conducted were presented before the BOG.

xi. MIS data uploadings

The Member Secretary informed the BOG that the MIS data uploading for the year 2010-11 has been completed and data entry for the year 2011-12 and 2012-13 is in progress and will be completed before 31st October 2013.

4. Autonomous status

i. Report on Academic reforms

The Member Secretary informed the BOG that the institute got autonomous status by UGC and University of Mumbai. The Mumbai University has granted autonomy for the period of five years from 2010-11 to 2014-15 and UGC has given autonomy for six years from 2010-11 to 2015-16. Therefore institute has to apply for renewal of autonomy status to Mumbai University in the year 2014-15.

ii. Committee meetings

The Member Secretary briefed the BOG that different committees have been constituted as per TEQIP norms and the minutes of meetings of various committees were presented before the BOG.

iii. Faculty & Staff recruitment

The Member Secretary informed the BOG about vacant teaching posts and efforts are being made to fill up the vacant faculty positions. Further the Member Secretary briefed about the vacant supporting staff posts. Efforts are being made to fill up these supporting staff posts also. The details of correspondence made to DTE in this regard were presented.

5. Examination results

The Member Secretary presented before the BOG the results of UG & PG programmes for the year 2012-13 and the results are very good.

6. Placement details

The Member Secretary presented before the BOG summary of campus placement for the year 2012-13

7. Academic Book

The member secretary presented the academic Book prepared by the Academic Board for the year 2013-14. He informed the board that two meeting of the academic board were held on 28th July 2012 and 9th July 2013. The minutes of the meetings were placed before the Board and the Board ratified the minutes of the meeting of Academic Boardss. In the academic board meeting held on 28th July, 2012, the academic board hare proposed to stat PG program in Electrical Engineering with Power Electronics and Power system. The Board unanimously approved the proposal of starting PG course in Electrical Engineering Department.

8. Budget and financial status of the institute.

The member secretary presented the audited statement for the year 2012-2013.

The member secretary presented the draft budget for UG, PG courses, examination section, Hostel, Library etc., It will be put before the finance committee.

As per the DTE assessment report for the year 2011-12, the institute has received excess grant of Rs. 2.11 crores. Effort will be made to reduce this excess grant.

- i. The member secretary informed the Board that the institute has to receive outstanding dues on account of freeship and scholarship of Rs. 16 Lakhs for the year 2012-13 from social welfare department.
- ii. The institute has received pending PG grants of Rs. 26.7 lakhs from AICTE which was pending from the year 2009-10. Now the PG students are getting regular scholarship from AICTE.
- iii. Maintenance of Records relating Dead Stock Items

The work of maintaining Department wise Dead Stock Register as per instructions AG Audit is in progress.

iv. Depreciation on fixed assets

Provision of depreciation of fixed assets in a proper manner has been accounted.

v. Maintenance of Accounts on accrual basis :

Member Secretary informed that special efforts are being taken to maintain the accounts on accrual basis.

vi. Preparation of Receipts and Payments Accounts

Member Secretary informed that efforts will be taken to maintain the Receipts and Payments Accounts as per AG.

vii. Contingency Expenditure

Efforts are made to reduce the contingency expenditure.

viii. Summary of bank accounts was presented before the Board

ix. Statement showing fixed deposits was presented before the Board.

9. Status of Accreditation status

The Member Secretary informed the Board that institute has applied for accreditation of all UG courses in November 2011. The institute has prepared the documents for accreditation however as per the letter from NBA the institute has to apply under TIER-I category for accreditation. Due to change in the process and procedure the institute is preparing for the same and will submit the fresh proposal to NBA shortly.

11. Any other matter with the permission of the Chair

1. The member secretary proudly declared that the civil engineering department has received QIP centre in civil engineering by AICTE. He informed the board that our institute is one among 60 institutes in India that are recognized as QIP centre.
2. The proposal of sponsoring Smt. Sumbul Hasan, Asso. Professor, Electrical Engineering Department for Ph.D. Program and Smt. Ushma Shah, Asst. Professor, Electrical Engineering Department for M.Tech Program was placed before the Board. The Board in Principle agreed to sponsor Smt. Sumbul Hasan, Asso. for

pursuing Ph.D. Program for a term of three years and Smt. Ushma Shah for pursuing M.Tech Program for two years under QIP subject to approval from DTE.

3. The member secretary informed the board that Prof. P. Shrivastava Associate professor took voluntary retirement and is relived on 14th October 2014. Dr. S.S. Gadve, Assistant Professor in Structural Engineering Department and Dr. V.R. Kalamkar, Associate Professor in Mechanical Department were on lien for two years from 1st May 2012 and jointed VNIT Nagpur, have reigned and their resignation has been accepted. Dr. R.R. Esow, Associate Professor in Mechanical Engineering Department has retired on 31st October, 2013. Further the supporting staff Shri. M.B. Harijan and Shri Shivaji Sawant retired on 31st May 2013.
4. The meeting ended with a vote of thanks to Chair.

M. L. Shinde

CHAIRMAN

**CHAIRMAN
BOARD OF GOVERNING COUNCIL
BVB'S SARDAR PATEL COLLEGE OF ENGINEERING
MULSHI NAGAR, ANDHERI (W), MUMBAI - 400 058**

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